



**LA SALLE COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
MINUTES  
Tuesday, May 17, 2016**

Presiding: Chairperson Deonicio Ramirez, Jr.

Present: Brenda Wright                      Mike Whitwell  
Elizabeth Martinez                      Dora Gonzales

In Attendance: Annie Garcia                      Joe Zepeda  
Jason Driskell                      Jade Williams  
Alfredo Vela                      Hilda Benavides  
Laura Soto                      Becky Oliver  
Angela Keeton                      Judge Joel Rodriguez, Jr.  
Dr. Jack Seals                      Everett Balboa

I. Meeting Called to Order. (Presenter: Deonicio Ramirez, Jr.)

Chairperson Ramirez calls the meeting to order at 4:36 p.m.

II. Determination that a quorum is present. (Presenter: Deonicio Ramirez, Jr.)

Chairperson Ramirez recognized that a quorum was present.  
Elizabeth Martinez enters the meeting at 4:39 p.m.

III. Citizen's Comments. (Presenter: Deonicio Ramirez, Jr.)

No Citizen's Comments.

The following items on the agenda are subject to discussion, consideration, and/or possible action:

A. Meeting with Pritchard & Abbott/True Automation concerning issues with the software involving the Appraisal District and the Collections.

Dr. Jack Seals address the Cotulla ISD collection issues:

1. Unmatched properties legal description.
2. Property ID numbers.
3. Correction on properties with Homestead exemptions.
4. Explanations on changes done to accounts.
5. New owner transfer.
6. 2013/2014 Mineral accounts have no values.

7. Accounts that were taxed for 2014/2015 are now being taxed for 2013.
  8. New accounts on owner transfer.
- Copy Attached.

Jason Driskell and Jade Williams stated that P & A had been working with True Automation and will be correcting any issues that needed to be addressed.

Angela Keeton states that True Automation only changes the layout of the system, twice a year only.

Judge Rodriguez address to P & A on how many accounts do they service and the mapping with SB & I.

Alfredo Vela addresses his concerns with P & A and the effect that the conversion is having on the school collections with the overwhelming number of phone calls.

Mike Whitwell states to the Entities that when he first became a board of director that Mr. Maltzberger, Mr. Ramirez, and himself had visited with all of the Entities and addressed to the entities, what the entities' concerns with the Appraisal District were. The comments that the board received was that the entities were not happy with True Automation.

True Automation and P & A agreed to have a 2 week correction plan by May 31.

- B. To elect Director nominated to fill vacancies on the La Salle County Appraisal District Board of Directors.

Chief Garcia presents to the Board the nominees for the vacancy.

- Copy Attached.

1. Willie Galvan
2. Ricky Maldonado
3. Chris Meyer

Ms. Garcia informs the Board that Willie Galvan was an employee of La Salle County.

Mr. Ramirez address to the Board to nominate by a show of hands for Ricky Maldonado (Deonicio Ramirez, Jr.) and then Chris Meyer (Brenda Wright, Elizabeth Martinez, and Mike Whitwell).

Elizabeth Martinez made a motion to nominate Chris Meyer to fill the vacancy of Board of Director. Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

- C. Discussion, Consideration, and/or possible Action to approve Texas County District Retirement System plan for year 2017.

- Copy Attached.

Chief Garcia presented to the Board the Plan Customizer for TCDRS. Mike Whitwell made a motion to approve the Future Plan for 13.96%.

Brenda Wright seconded the motion, and when voted on, the motion passed unanimously.

- D. To appoint and/or reappoint the new Appraisal Review Board Members.

Chief Garcia updated the Board on the previous two ARB members appointed to serve. (Noe Rodriguez and Leodore Martinez)  
The Board suggested Becky Thomas and Ricardo Garza for the ARB positions.

- E. On the building contract located on 201 S. Main, Cotulla, Texas with La Salle County.

- Copy Attached.

Ms. Garcia presented the contract for leasing the Appraisal District on 201 S. Main Street. Mike Whitwell made a motion to accept the contract with 2 corrections. (Page 6-number 9/to delete-*sue for damages*) and (Last page/to change signature from Chief Appraiser Annie Garcia to Chairman Deonicio Ramirez, Jr.) Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

- F. Discussion, consideration, and/or action to amend and propose the 2017 budget for the La Salle County Appraisal District.

- Copy Attached

Chief Garcia presented the 2017 Budget to the Board to look over and to discuss at the next board meeting.

- G. Approve the minutes of March 29, 2016. (Presenter: Annie Garcia)

Ms. Garcia presented the March 29, 2016 minutes to the Board. Mike Whitwell made a motion to approve the March 29, 2016 as presented. Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

- H. Financial reports and list of paid Accounts. (Presenter: Annie Garcia)

Ms. Garcia presented the financial reports and list of paid accounts to the Board. Brenda Wright made a motion to approve the financial reports and list of paid accounts as presented. Dora Gonzales seconded the motion and when voted on, the motion passed unanimously.

- I. To approve the New Mother's Policy.

- Copy Attached.

Chief Garcia addressed HB 786 pertaining to addressing breast feeding. A copy of the New Mother's Policy was presented to the Board.

Brenda Wright made a motion to approve the New Mother's Policy. Dora Gonzales seconded the motion and when voted on, the motion passed unanimously.

J. Retain consultant to review La Salle CAD office practices; operating procedures; employer/employee interaction, policies, and procedures; and appraisal methods.

- Copy Attached

Chief Garcia addresses Oehler Appraisal & Consulting CAD Services. Mike Whitwell made a motion to address the cost with the Entities and to ask for their assistance to fund the services. Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

K. Retain consultant to assist with La Salle CAD mapping operations and procedures.

Chief Garcia stated to the Board that there were funds to pay Oehler Appraisal & Consulting CAD Services to assist with mapping services.  
No Action Taken.

L. Update on camera system and location of cameras.

Chief Garcia informs the Board on the location of all the cameras and address to the Board that there were problems with the camera pertaining to the internet.

M. Resolution to approve State of Texas CO-OP application for purchase of vehicle for the Appraisal District and to authorize a person to authorize to sign for purchases and receive all correspondence with Board approval.

- Copy Attached.

Ms. Garcia presented the State of Texas CO-O application for purchase of vehicle to the Board. Elizabeth Martinez made a motion to authorize Chairman Deonicio Ramirez, Jr. for purchases and receive all correspondence. Mike Whitwell seconded the motion and when voted on, the motion passed unanimously.

IV. Old Business.

No Old Business at this time.

V. New Business.

No New Business at this time.

VI. Chief Appraiser's Report. (*Presenter: Annie Garcia*)

1. Appraisal Update.
2. Update on Mapping.
3. Update of adjustments/supplements (3/5/2016 thru April 29, 2016).

4. Discussion on Chief Appraiser's evaluation.

Ms. Garcia informs the Board on the adjustments/supplements. Chief Garcia addresses to the Board about the Chief Appraiser's evaluation. Ms. Garcia presented to the Board two evaluation forms and stated to the Board, which form the Board would be more comfortable with. \*Copies Attached.

The Board discusses addressing the Chief Appraiser's evaluation at the next Board meeting.

VII. Closed Session.

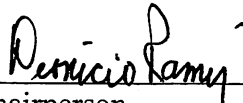
Pursuant to the Open Meetings Governance Code Chapter 551.001 et. seq.

TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

VIII. Open Session.

IX. ADJOURN.

Brenda Wright made a motion to adjourn at 6:52 p.m.  
Dora Gonzales seconded the motion and when voted on, the motion passed unanimously.  
Meeting Adjourn.

  
\_\_\_\_\_  
Chairperson

  
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Secretary Vice Chairperson