



**LA SALLE COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
MINUTES  
Wednesday August 26, 2015**

Presiding: Chairperson Deonicio Ramirez, Jr.

Present: Brenda Talbert                      Mike Whitwell  
          Elizabeth Martinez                 Dora Gonzales

Absent: Chris Meyer

In Attendance: Annie Garcia                      Joe Zepeda  
                         Superintendent Dr. Jack Seals

- I. Meeting Called to Order. (Presenter: Deonicio Ramirez, Jr.)  
Chairperson Ramirez calls the meeting to order at 4:30 p.m.
- II. Determination that a quorum is present. (Presenter: Deonicio Ramirez, Jr.)  
Chairperson Ramirez recognized that a quorum was present with Chris Meyer absent.
- III. Citizen's Comments.  
No Citizen's Comments.

The following items on the agenda are subject to discussion, consideration, and/or possible action:

- A. Repairs to air condition system.  
Chief Garcia informed the Board that the County had approved the repairs for the air condition system and that Ramirez Commercial Refrigeration/Air Conditioning Service was going to repair the system next week.  
No Action.
- B. Addressing selling, leasing or renting the former Appraisal District Office located on 201 S. Main Street.

Ms. Garcia presented to the Board two bids (Richard Zamora and La Salle County) that were submitted to the Appraisal District concerning the leasing of the former Appraisal District Office located on Main Street. (Copies Attached) Elizabeth Martinez made a motion to send a letter to the Entities to allow them to decide to lease to the County, go out for bids to the community, or sell the building. Brenda Talbert seconded the motion and when voted on, the motion passed unanimously.

- C. To propose amendment for 2014 Budget regarding retaining and/or returning surplus funds from previous year.

Chief Garcia informed the Board that a surplus of \$48,792 was left from the 2014 Appraisal District budget.

Elizabeth Martinez made a motion to keep the surplus with the exception of the Cotulla ISD. Mrs. Martinez withdrew her motion.

Mike Whitwell made a motion to send a letter to the Entities to request to leave the excess fund with the exception of the Cotulla ISD for a reserve fund for Welhausen School repairs and to request the Cotulla ISD to contribute their portion to a reserve fund (of their choice).

Elizabeth Martinez seconded the motion and when voted on, the motion passed.

- D. Addressing outstanding checks from prior years.

Chief Garcia addressed the issue with the outstanding checks from prior years with the Board and states to the Board that Wayne Beyer/Auditor (2014 Audit Report) recommended that the checks be added back to the general fund.

Elizabeth Martinez made a motion to void check #'s 1, 5087, 5891, 6336, 6338, 7340, 7408, and 7546 and to add them back to the general fund. Brenda Talbert seconded the motion and when voted on, the motion passed unanimously.

\*Copy Attached.

- E. To purchase or lease new computers.

\*Copy Attached.

Chief Garcia reports to the Board the fee for leasing OptiPlex 9010 AIO EPA Touch with camera.

Mike Whitwell made a motion to approve leasing the OptiPlex 9010 AIO EPA Touch with camera computer for \$75.00 monthly with a one-time setup fee of \$300.00/ for a 3 year lease. Brenda Talbert seconded the motion and when voted on, the motion passed unanimously.

- F. Closing the Appraisal District for software training (September 9-11).

Ms. Garcia addresses the issue on closing the Appraisal District for software training. (September 9-11)

Brenda Talbert made a motion to close the Appraisal District for software training on September 9-11. Mike Whitwell seconded the motion and when voted on, the motion passed unanimously.

G. Approve the minutes of June 30, 2015. (Presenter: Annie Garcia)

The minutes (2 sets/Public Hearing) of June 30, 2015 were presented to the Board.

Brenda Talbert made a motion to approve the corrected June 30, 2015 minutes. Elizabeth Martinez seconded the motion and when voted on, the passed unanimously.

H. Financial reports and list of paid Accounts. (Presenter: Annie Garcia)

The financial reports and list of paid accounts were presented to the Board. Mike Whitwell made a motion to approve the financial reports and list of paid accounts as presented. Brenda Talbert seconded the motion and when voted on, the motion passed unanimously.

IV. Old Business.

No Old Business at this time. No Action.

V. New Business.

No New Business at this time. No Action

VI. Chief Appraiser's Report. (Presenter: Annie Garcia)

1. Appraisal Update/Certified Roll.
2. Mapping/GIS Update.
3. Deed Update.
4. Update on the 2016 La Salle County Appraisal District budget.

Chief Garcia informs the Board that the 2016 Appraisal District budget had passed. Chief Garcia also stated that the certified roll had been certified on time and that the Cotulla ISD, City of Encinal, and City of Cotulla values had increased from 2014, and that the County, Wintergarden Water, and Dilley ISD had decrease from 2014. She informed the Board that the Appraisal District was getting prepared to switch software.

VII. Closed Session.

Pursuant to the Open Meetings Governance Code Chapter 551.001 et. seq.

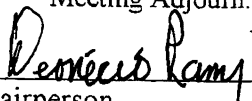
TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

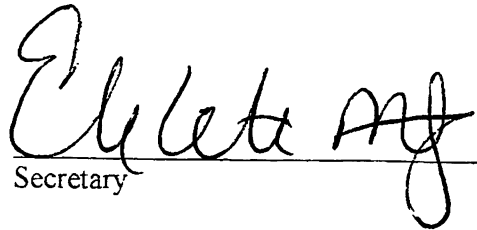
No Closed Session at this time.

VIII. Open Session.

IX. ADJOURN.

Mike Whitwell made a motion to adjourn at 5:22 p.m.  
Brenda Talbert seconded the motion and when voted on, the motion  
passed unanimously.  
Meeting Adjourn.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary