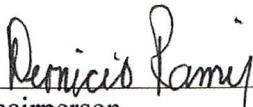


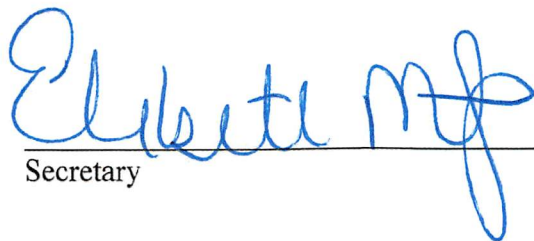


Peter William Low and Mr. Low would not recommend that. Mrs. Martinez stated that La Salle County/Judge Joel Rodriguez had concerns with the increase of salaries. The board discussed the increase of salaries; Ms. Garcia stated that the budget had increased by \$12,500 and reported that she had removed the new employee for mapping clerk. Mr. Ramirez also commented on the Appraisal District paying for all of the health insurance for the Appraisal District employees and asked the Entities present for their comments. Ms. Garcia also commented that the district had an agent that would get several quotes of various insurance companies for the Board to decide. Mr. Dovalina stated that the City of Cotulla paid for their employee's health insurance and because of the size of the appraisal district; that it would affect how much the appraisal district would have to pay.

V. ADJOURN.

Elizabeth Martinez made a motion to adjourn at 4:43 p.m.  
Brenda Wright seconded the motion and when voted on, the motion passed unanimously.  
Meeting adjourned.

  
\_\_\_\_\_  
Chairperson

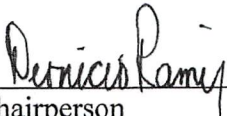
  
\_\_\_\_\_  
Secretary



the Appraisal District not appraising the County every year. Elizabeth Martinez stated what the cost would be to appraise the County every year. Ms. Garcia informed the Board that the cost would be about \$40,000 to \$50,000 more a year. Ms. Garcia also informed the Board that Pictometry would be doing a fly over for 2018 appraisal and the purpose of Pictometry for the Appraisal District (mapping-measuring structures-estimating land sizes). Mr. Dovalina reported to the Board his concerns with Pictometry and the accuracy of Pictometry.

V. ADJOURN.

Brenda Wright made a motion to adjourn at 4:58 p.m.  
Mike Whitwell seconded the motion and when voted on, the motion passed unanimously.  
Meeting adjourned.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary



**LA SALLE COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
MINUTES**

**Tuesday, July 19, 2016**

**(To begin after the conclusion of the Public Hearings which begin at 4:30 PM)**

**Presiding:** Chairperson Deonicio Ramirez, Jr.

**Present:** Brenda Wright                      Mike Whitwell  
Dora Gonzales                              Elizabeth Martinez

**In Attendance:** Annie Garcia                      Joe Zepeda  
Dr. Jack Seals                              Larry Dovalina  
David Oehler

**I. Meeting Called to Order. (Presenter: Deonicio Ramirez, Jr.)**

Chairperson Ramirez calls the meeting to order at 4:59 p.m.

**II. Determination that a quorum is present. (Presenter: Deonicio Ramirez, Jr.)**

Chairperson Ramirez recognized that a quorum was present.

**III. Citizen's Comments. (Presenter: Deonicio Ramirez, Jr.)**

No Citizen's Comments at this time.

The following items on the agenda are subject to discussion, consideration, and/or possible action:

**A. To amend and/or propose the 2017 budget for the La Salle County Appraisal District.**

The Public Hearing for the 2017 budget was schedule before the special called meeting.

\*Copy Attached.

Concerns were addressed with the Appraisal District employees getting a salary increase for 2017.

Elizabeth Martinez made a motion to accept the 2017 Proposed Budget with reverting the employee's salaries back to 2016. (Total salaries for 2017 budget \$385,050 + benefits and to lower the reception salary at \$23,000 and computer clerk at \$34,000 for 2017). Elizabeth Martinez amended her motion to include for the Chief Appraiser to deliver the budget to the entities. Mike Whitwell made a motion to second the motion and when voted on, the motion passed.

- B. To approve the Reappraisal Plan (2017-2018) for the La Salle County Appraisal District as required by Section 6.05 of the Tax Code.

\*Copy Attached.

The Reappraisal Plan was discussed at the public hearing which was scheduled before the special called meeting.

Mike Whitwell made a motion to approve the Reappraisal Plan (2017-2018) for the Appraisal District as required by Section 6.05 of the Code Book.

Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

- C. Receive report from consultant David Oehler regarding proposal to review LaSalle CAD operations and procedures.

\*Copy Attached.

Item C discussed in Item D.

- D. Retain consultant to review La Salle CAD office practices; operating procedures; employer/employee interaction, policies, and procedures; and appraisal methods.

David Oehler with Appraisal & Consulting informs the Board of his services. Mr. Oehler would be reviewing staff employees as well as the Chief and review the employee education & training. The efficiency of the entire office, organization chart, complaint processes and etc. will be analyzed.

For Administration & Staff Assessment and Operation Assessment, Mr. Oehler stated that his fee would be around \$10,200. Additional services would cost \$100/hour plus expenses.

Mr. Oehler stated that if hired today that he would have a report ready for the September Board Meeting.

Brenda Wright made a motion to hire David Oehler, not to exceed \$15,000.

Mike Whitwell seconded the motion and when voted on, the motion passed unanimously.

- E. Retain consultant to review and assist with La Salle CAD mapping operations and procedures.

No action taken at this time.

- F. Receive report from district's attorney regarding pending or contemplated litigation (may take place in executive session).

No report from district's attorney discussed at this time.

Board enters into closed session to contemplate litigation or a settlement offer with Muehlstein Investments Inc. v La Salle County Appraisal District.

- G. Approve the minutes of June 21, 2016. (Presenter: Annie Garcia)

The minutes of June 21, 2016 were presented to the Board.

Brenda Wright made a motion to approve the June 21, 2016 minutes.

Dora Gonzales seconded the motion and when voted on, the motion passed unanimously.

- H. Financial reports and list of paid Accounts. (Presenter: Annie Garcia)

The financial reports and list of paid accounts were presented to the Board.

Mike Whitwell made a motion to approve the financial reports and list of paid accounts. Brenda Wright seconded the motion and when voted on, the motion passed unanimously.

IV. CLOSED SESSION.

Pursuant to the Open Meetings Act, Government Code, 551.071 et. seq., the board of directors may enter into an executive (closed) session for any purpose authorized by law, to include personnel matters:

1. to consult with the district's Attorney regarding; pending or contemplated litigation or a settlement offer to include Muehlstein Investments Inc. v. La Salle County Appraisal District.

Entered into closed session at 5:40 p.m.

V. OPEN SESSION.

Entered into open session at 6:08 p.m.

VI. Consideration, Discussion and/or Action on matters discussed in Executive Session.

1. Muehlstein Investments Inc. v. La Salle County Appraisal District.

Brenda Wright made a motion to settle with Muehlstein Investments for 2,450,000 in value. Mike Whitwell seconded the motion and when voted on, the motion passed unanimously.

VII. OLD BUSINESS.

No Old Business.

VIII. NEW BUSINESS.

No New Business.

IX. CHIEF APPRAISER'S REPORT. (*Presenter: Annie Garcia*)

1. Appraisal Update.
2. Update on Mapping.
3. Update on Pritchard & Abbott/True Automation issues with the software involving the Appraisal District and the Collections.
4. Update of adjustments/supplements (4/28-6/17/2016).
5. Update of MAPS audit.

Chief Garcia reports the Board that the Appraisal District would be trying to certify by July 20, 2016. Ms. Garcia presented to the Board the adjustments and supplements (4/28-6/17/2016). \*Copy Attached. Chief Garcia states to the Board that the State Comptroller (Katherine Reed) had been at the Appraisal District doing the MAPS audit. She informed the Board on the status of the audit; that the district would be getting all of the questions marked (yes) and addressing the mandatory categories (with passing 2 mandatory categories and needing to address 2 mandatory). Chief Garcia informed the Board that Jason Driskell/Pritchard & Abbott would be at the Board meeting to address any concerns on the ARB meeting held before certification.

X. CLOSED SESSION.

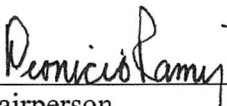
Pursuant to the Open Meetings Governance Code Chapter 551.001 et. seq.

TIME IN: \_\_\_\_\_ TIME OUT: \_\_\_\_\_

XI. OPEN SESSION.

XII. ADJOURN.

Brenda Wright made a motion to adjourn at 6:17 p.m.  
Dora Gonzalez seconded the motion and when voted on, the motion passed unanimously.  
Meeting adjourned.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary