



**LA SALLE COUNTY APPRAISAL DISTRICT  
204 NORTHEAST LANE  
COTULLA, TEXAS 78014  
PHONE: (830) 879-4756 FAX: (830) 879-4067**

## **BOARD OF DIRECTORS MEETING**

**Tuesday, December 18, 2018; 2:00 p.m.**

**Welhausen School; 204 N. E. Lane St.; Cotulla, Texas 78014**

### **AGENDA**

**CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS**

#### **A. MEETING CALLED TO ORDER**

1. Roll Call and the Recording of Members Present – Declaration of Quorum Present
2. Pledge of Allegiance to the U.S. Flag
3. Recording of Executive Director and Staff Members present

#### **B. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

1. Communications:
  - a. Financial Report through November 30, 2018
  - b. Chief Appraiser's Report.
    1. State Comptroller 2018 Methods and Assistance Program Audit
    2. Appraisal District Training
      - Course 7 Property Tax Law- Nov. 28-30, 2018
      - Property Tax Code Workshop- Dec. 12, 2018
    3. Reports on Meetings / Presentations
      - Property Tax Institute Conference- Dec.4-5, 2018
      - Tax Assessors and Collectors Meeting- Dec. 10, 2018
  - c. Policy Review/Updates (**Second Reading**)
    1. La Salle CAD Personal Policy Manual Revisions
2. **Public Comments** (Comments are limited to three (3) minutes per speaker. The timekeeper will inform the speaker when they have one (1) remaining minute. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Complaints, criticisms, and concerns against Appraisal District employees shall be directed through the appropriate channels in accordance with Board policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.)

#### **C. PUBLIC HEARING ON 2019-2020 AMENDED REAPPRAISAL PLAN**

1. Action to open the Public Hearing on the 2019-2020 Amended Reappraisal Plan.
  - a. Presentation of the 2019-2020 Amended Reappraisal Plan by the Deputy Chief Appraiser.
  - b. Public Hearing on the 2019-2020 Amended Reappraisal Plan for the Appraisal District with comments from the general public.
2. Action to close the Public Hearing on the 2019-2020 Amended Reappraisal Plan.

**D. DISCUSSION/ACTION ITEMS**

1. Approval of the minutes for November 15, 2018 Board Meeting.
2. Approval of the District's Year 2018 Financial Reports as of November 1, 2018.
3. Discussion and possible action, by resolution, to approve the 2019-2020 Amended Reappraisal Plan.
4. Discussion and possible action to approve the La Salle County Appraisal District's 2018 Budget Amendments.
5. Discussion and possible action to approve the La Salle County Appraisal District's 2019 Budget Amendments.
6. Discussion and possible action to grant authority to the Chief Appraiser to manage La Salle County Appraisal District appraisal related litigation.
7. Approval, by resolution, of Appraisal Review Board members for the 2019-2020 year term.
8. Approval, by resolution, of Agricultural Appraisal Advisory Board members for the 2019-2020 term.

**E. OTHER BUSINESS AND ADJOURNMENT**

1. Next Board Meeting Date
2. Adjournment

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the Administrative office of the Appraisal District at (830) 879-4756 for further information.

