



LA SALLE COUNTY APPRAISAL DISTRICT  
204 NORTHEAST LANE  
COTULLA, TEXAS 78014  
PHONE: (830) 879-4756 FAX: (830) 879-4067

**MINUTES  
BOARD OF DIRECTORS**

**February 15, 2019**

**A. MEETING CALLED TO ORDER**

The La Salle County Appraisal District Board of Directors convened for a regular called meeting on District business on Friday, February 15, 2019, at the La Salle County Appraisal District's Board Room located at 204 Northeast Lane, Cotulla, Texas.

**Board Chairman Michael Whitwell called the meeting to order at 10:00 p.m.** Board Chairman called roll. Members present were Elizabeth Martinez, Deonicio Ramirez Jr., Carle Storey, Alfredo Zamora, Jr., and Michael Whitwell. Ms. Dora Gonzales advised she is on her way. **A quorum was established.**

**Motion to excuse Carle Storey, Board Member.** Motion to excuse by Deonicio Ramirez, Jr., Board Member; Second by Elizabeth Martinez, Vice-Chairwoman. **Motion carried with unanimous consent.**

**Pledge of Allegiance was led by Michael Whitwell, Chairman.**

Martin Villarreal, Chief Appraiser proceeded to recognize Appraisal District staff present, they were, Joshua Zamarripa, Appraisal Real Property Operations Coordinator, and Roxanne Frausto, Office Clerk. Also present were staff from the Webb County Appraisal District, they were Robert J. Peregoy, Duty Chief Appraiser, Norma Maldonado, Business/Finance Manager, Ravinder Rawat, GIS Director, Ismael Ramirez, Analyst/Commercial Real Property Supervisor and Irma Ramirez, BOD/ARB Coordinator.

**B. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

**ITEM #1 Communications.** Mr. Martin Villarreal, Chief Appraiser, began his presentation by advising the Board that the financial reports through January 31, 2019 included as a part of their file were being provided for informational purpose only, and would be brought back at the next Board meeting for formal approval. He continued by advising the Board that Mrs. Norma Maldonado, Business Finance Manager, submitted the W-9 and 1099s forms in compliance with the Internal Revenue Service (IRS) guidelines. Mr. Villarreal concluded his presentation by calling for questions, to which there were none.

**ITEM # 2 Public Comments.** Mr. Michael Whitwell, Board Chairman, called for public comments, to which there were none.

**C. DISCUSSION/ACTION ITEMS**

1. **Approval of the District's Year 2018 Financial Reports through December 31, 2018.** Motion to approve by Mr. Alfredo Zamora, Jr., Board Member; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent.**
2. **Approval, by resolution, of Appraisal Review Board members for the 2019-2020 year term.** Motion to appoint Mark L. Mattingly, by resolution, to the Appraisal Review Board for the 2019-2020 year term by Mr. Deonicio Ramirez, Jr., Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.** After a brief discussion pertaining an increase to Appraisal Review Board per diem rate, the Board requests to present this item of discussion and possible action to approve an increase per diem rate for Appraisal Review Board at next Board meeting.
3. **Discussion and possible action to approve and authorize the Chief Appraiser to amend the current contract with Wardlaw Appraisal Group for the purpose of supplementing oil/gas omitted properties for the years 2014 through 2018.** Motion to approve and authorize by Mr. Alfredo Zamora, Jr., Board Member; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent.**

**E. OTHER BUSINESS AND ADJOURNMENT**

**ITEM #1 Next Board Meeting Date:** It was established that the Board would schedule their next meeting in for Tuesday, March 26, 2018 at 2:00 p.m.

**ITEM #2 Adjournment:** Motion to adjourn by Ms. Elizabeth Martinez, Vice-Chairwoman; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent.**

**ADJOURN TIME: 10:34 A.M.**

**APPROVED THIS 26<sup>TH</sup> DAY OF MARCH, 2019**

  
\_\_\_\_\_  
**MICHAEL WHITWELL**  
**CHAIRMAN, BOARD OF DIRECTORS**

  
\_\_\_\_\_  
**DORA A. GONZALES**  
**SECRETARY, BOARD OF DIRECTORS**