



**LA SALLE COUNTY APPRAISAL DISTRICT  
204 NORTHEAST LANE  
COTULLA, TEXAS 78014  
PHONE: (830) 879-4756 FAX: (830) 879-4067**

## **BOARD OF DIRECTORS MEETING**

**Thursday, December 5, 2019; 2:00 p.m.**

**Welhausen School; 204 N. E. Lane St.; Cotulla, Texas 78014**

### **AGENDA**

**CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS**

#### **A. MEETING CALLED TO ORDER**

1. Roll Call and the Recording of Members Present – Declaration of Quorum Present
2. Pledge of Allegiance to the U.S. Flag
3. Recording of Executive Director and Staff Members present

#### **B. PUBLIC/CITIZEN'S COMMENTS**

Pursuant to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of District policy or a statement of specific factual information. When a speaker comes to the podium, please indicate what agenda item you will be addressing. Furthermore, please refrain from mentioning any employee's name and any complaint or criticism about any employee's duties or responsibilities should be channeled through the appropriate grievance policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board. Comments are limited to three (3) minutes per speaker, except that non-English speakers who require a translator will be limited to six (6) minutes. The presiding officer or designee may modify or waive these time limits as appropriate. The timekeeper will inform the speaker when they have one (1) remaining minute.

#### **C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

1. Recognition of Mr. Michael Whitwell and Mr. Carle Storey for their service to the La Salle County Appraisal District Board of Directors.
2. Recognition of Mrs. Mary Sobrevilla-Gonzalez for 12 Years of Service to the La Salle County Appraisal District.
3. Communications:
  - a. Financial Report through October 31, 2019
  - b. Chief Appraiser's Report.
    1. Update on the Mineral Appraisal Activities

2. Update on the Ownership Conveyances
3. Chief Appraiser's Eligibility Submission Pursuant to Section 6.05(c) Appraisal Office of the Texas Property Tax Code
4. TAAD 39<sup>th</sup> Annual Conference on Appraisal Administration- Feb. 23-26, 2020
5. Report on Meetings / Presentation
  - Agricultural Appraisal Advisory Board- Nov. 20, 2019

**D. DISCUSSION/ACTION ITEMS**

1. Approval of the Minutes for October 29, 2019 Board Meeting.
2. Approval of the District's Year 2019 Financial Reports through September 30, 2019.
3. Approval, by resolution, of Appraisal Review Board members for the 2020-2021 year term.
4. Approval, by resolution, of Agricultural Appraisal Advisory Board members for the 2020-2021 year term.
5. Approval of percentages for Wildlife Management as per H.B. 3123.
6. Discussion and possible action to approve the La Salle CAD Personal Policy Manual Chapter 23 - Disaster Recovery Plan.
7. Discussion and possible action, by resolution, to approve the Stockmen National Bank Depository Services Contract Extension for years 2020-2021
8. Discussion and possible action to authorize the reimbursement of salary payment to Webb County Appraisal District in the amount of \$8,882.04 for the Ownership Conveyance Project.
9. Discussion and possible action to approve Budget Amendment 2019-1, line item fund transfer in the total amount of \$1,000 from 590.20 Electricity to 590.10 Telephone Services/Internet.

**E. OTHER BUSINESS AND ADJOURNMENT**

1. Next Board Meeting Date
2. Adjournment

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the Administrative office of the Appraisal District at (830) 879-4756 for further information.

