

**APPRAISAL REVIEW BOARD  
LA SALLE APPRAISAL DISTRICT  
LA SALLE, TEXAS**

**NOTICE OF PUBLIC MEETING OF  
THE APPRAISAL REVIEW BOARD**

Notice is hereby given that a public meeting of the La Salle County Appraisal Review Board will convene at **9:00 a.m., Thursday, February 20, 2020** at the La Salle County Appraisal District Office at **204 NE Lane, Cotulla, Texas.**

Time: 9:17 a.m.

**I. CALL TO ORDER**

- A. Call meeting to order.
- B. Pledge of Allegiance to the U.S. Flag and Prayer.

**II. PUBLIC COMMENTS**

- A. Public Comments. (Pursuant to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of District policy or a statement of specific factual information. When a speaker comes to the podium, please indicate what agenda item you will be addressing. Furthermore, please refrain from mentioning any employee's name and any complaint or criticism about any employee's duties or responsibilities should be channeled through the appropriate grievance policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board. Comments are limited to three (3) minutes per speaker, except that non-English speakers who require a translator will be limited to six (6) minutes. The presiding officer or designee may modify or waive these time limits as appropriate. The timekeeper will inform the speaker when they have one (1) remaining minute.)

**III. OATH OF OFFICE AND OFFICE ELECTION ITEMS**

- A. Board of Director's ARB appointments for the 2020-2021 term.
  - Thomas Pena
  - Jose Garcia
  - John Barnes
- B. Administer Oath of Office to Appraisal Review Board members for the 2020-2021 term ending December 31, 2021.
  - Thomas Pena
  - Jose Garcia
  - John Barnes
- C. Local Administrative Judge's ARB appointments for Board Chairman and Secretary for the year 2020.
  - Chairman
  - Secretary
- D. Board Action to appoint and approve Vice-Chairman the year 2020.
  - Vice-Chairman

**IV. ROLL CALL AND RECORDING OF MEMBERS**

- A. Roll Call and the Recording of Members Present – Declaration of quorum.
- B. Recording of Staff Members Present.

**V. ANNOUNCEMENTS**

- A. Announcements from the Chairman and Appraisal District Office.

**VI. DISCUSSION AND ACTION ITEMS**

- A. In accordance with provisions of the Texas Property Tax Code:
  - 1. Hear and determine filed protests on 2019, and prior appraisal years, and/or approve ARB panel recommendations.

- 2. Hear "good cause" appeals on late filed protests to determine on the merits of the case whether a hearing will be scheduled.
- 3. Declaration of No Shows.
- 4. Hear and determine motions to approve supplemental appraisal records, late homestead exemption applications; late applications for agricultural use valuation and appraisal roll error corrections for all appraisal years. Receive supplemental appraisal records for omitted properties submitted for review on all appraisal years.

**VII. COMMUNICATIONS**

- A. Such other matters as may be brought before the Board for information or action at a later date.
  - 1. Appraisal Review Board legal services notice of termination.
  - 2. 2020 Annual Review of the ARB By-laws, Procedures and Taxpayer Information Pamphlet.
    - a. Appraisal Review Board By-laws Manual
    - b. Property Appraisal Protest and Hearing Procedures
    - c. Appraisal Review Board Procedures Manual
    - d. Appraisal Review Board Taxpayer Information Pamphlet
  - 3. Coordinate 2020 In House Appraisal Review Board Seminar.

**VIII. OTHER BUSINESS AND ADJOURNMENT**

A. Next Board Meeting: Date: March 26, 2020 Time: 9:00 a.m.  
 B. Adjournment:  
 Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS FOR PERSONS WITH DISABILITIES, SPECIAL ASSISTANCE, INTERPRETIVE SERVICES MUST BE MADE AT LEAST 48 HOURS PRIOR TO THE SCHEDULED TIME OF THIS MEETING. PLEASE CALL THE ADMINISTRATIVE OFFICE OF THE APPRAISAL DISTRICT AT (830) 879-4756 FOR FURTHER INFORMATION.**

I, the undersigned, do hereby certify that this Notice of Meeting of the La Salle County Appraisal Review Board is a true and correct copy of said Notice and that I have posted a true and correct copy of said Notice in a place at the Appraisal District office that is convenient and readily accessible at all times to the general public and individuals with disabilities; that it was posted at the following county courthouse: La Salle, and that this notice was posted more than 72-hours preceding the time of the meeting and that it will remain so posted continuously for at least 72- hours preceding the time of the meeting and that it will remain so posted continuously for at least 72- hours preceding the schedule time of said meeting.

Appraisal District Office: 2-13-20 2:15 p.m.  
 Date Time

La Salle County Courthouse: 02-13-2020 2:10 PM  
 Date Time

*Roxanne Frausto*  
 Roxanne Frausto, Clerk  
 FEB 13 2020  
 FILED FOR RECORD  
 At 2:10 o'clock P.M.

*LS*  
 Margarita Esqueda, County Clerk  
 By Deputy Clerk *LS*