

**APPRAISAL REVIEW BOARD
LA SALLE APPRAISAL DISTRICT
LA SALLE, TEXAS**

**NOTICE OF PUBLIC MEETING OF
THE APPRAISAL REVIEW BOARD**

Notice is hereby given that a public meeting of the La Salle County Appraisal Review Board will convene at **9:00 a.m., Thursday, March 26, 2020** at the La Salle County Appraisal District Office at **204 NE Lane, Cotulla, Texas.**

I. CALL TO ORDER

Time: _____

- A. Roll Call and the Recording of Members Present – Declaration of quorum.
- B. Pledge of Allegiance to the U.S. Flag and Prayer.
- C. Recording of Staff Members Present.

II. PUBLIC COMMENTS

The public will be allowed to comment at the beginning of the meeting during Public/Citizen's Comments. The speaker must first sign up on the Public/Citizen's comment sign-in sheet and briefly describe the subject matter. The public may comment on any agenda item listed.

When a speaker is first addressing the Board, he/she must indicate what agenda item the speaker will be commenting on or whether he/she desires to comment on other public matters. Comments are limited to three (3) minutes per speaker, except that none English speakers who require a translator will be limited to six (6) minutes. The presiding officer or designee may modify or waive these time limits as appropriate. The timekeeper will inform the speaker when they have one remaining minute.

According to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of the policy or a statement of specific factual information. Please refrain from mentioning any employee's name. Complaints or criticism regarding an employee's duties or responsibilities should be directed through the appropriate grievance policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.

III. ANNOUNCEMENTS

- A. Announcements from the Chairman and Appraisal District Office.

IV. DISCUSSION AND ACTION ITEMS

- A. In accordance with provisions of the Texas Property Tax Code:
 - 1. Hear and determine filed protests on 2019, and prior appraisal years, and/or approve ARB panel recommendations.
 - 2. Hear "good cause" appeals on late filed protests to determine on the merits of the case whether a hearing will be scheduled.
 - 3. Declaration of No Shows.
 - 4. Hear and determine motions to approve supplemental appraisal records; late homestead exemption applications; late applications for agricultural use valuation and appraisal roll error corrections for all appraisal years. Receive supplemental appraisal records for omitted properties submitted for review on all appraisal years.
 - 5. Discussion and possible action to approve the 2020 Appraisal Review Board By-Laws Manual.
 - 6. Discussion and possible action to approve the 2020 Appraisal Review Board Procedures Manual.
 - 7. Discussion and possible action to approve the 2020 Property Appraisal Protest and Hearing Procedures.
 - 8. Discussion and possible action to approve the 2020 Appraisal Review Board Taxpayer Information Pamphlet.

