

LA SALLE COUNTY APPRAISAL DISTRICT
204 NORTHEAST LANE
COTULLA, TEXAS 78014
PHONE: (830) 879-4756 FAX: (830) 879-4067

**MINUTES
BOARD OF DIRECTORS**

December 5, 2019

A. MEETING CALLED TO ORDER

The La Salle County Appraisal District Board of Directors convened for a regular called meeting on District's business on Thursday, December 5, 2019, at the La Salle County Appraisal District's Board Room located at 204 Northeast Lane, Cotulla, Texas.

Board Chairman Michael Whitwell called the meeting to order at 2:05 p.m. Board Chairman called roll. Members present were Michael Whitwell, Elizabeth Martinez, Deonicio Ramirez, Jr., and Alfredo Zamora, Jr.. Board Member Dora A. Gonzales advised that she will be coming in a few minutes late. Absent was Board Member Carle Storey. **A quorum was established.**

Motion to excuse Dora A. Gonzales, Board Secretary and Carle Storey, Board Member by Mr. Deonicio Ramirez, Jr., Board Member; Second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

Pledge of Allegiance was led by Michael Whitwell, Chairman.

Martin Villarreal, Chief Appraiser proceeded to recognize the District's staff present, they were, Daniel Esquivel, Appraisal/Real Property Operations Coordinator, Mary Sobrevilla-Gonzalez, Deeds Clerk, Norma Maldonado, Business/Finance Manager, Ravinder Rawat, GIS Director, Irma Ramirez, BOD Coordinator, and Mary Lou Ibarra, GIS Technician. Also present was Dr. Jack Seals, Superintendent for Cotulla ISD, Mr. Terry W. Chiles, Mr. Imran Khoja, Just Appraised, and Mr. Charles Williams, Wardlaw Appraisal Group.

B. PUBLIC COMMENTS

Mr. Michael Whitwell, Board Chairman, called for public comments, to which there was one (1) signed in for public comments.

Dr. Jack Seals, Superintendent for Cotulla ISD, thanked Mr. Michael Whitwell and Mr. Carle Storey for their service to the La Salle Appraisal District's Board of Directors and to the community. Mr. Michael Whitwell, Board Chairman called for questions, to which there were none.

C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS

ITEM #1 Recognition of Mr. Michael Whitwell and Mr. Carle Storey for their service to the La Salle County Appraisal District Board of Directors. Mr. Martin Villarreal, Chief

Appraiser, started by recognizing Mr. Michael Whitwell and Mr. Carle Storey for their years of service on the District's Board of Directors, and thanked them for the support and commitment they provided as members of the Board of Directors. Mr. Villarreal then presented Mr. Whitwell with a plaque in recognition for his support, dedication and service to the La Salle Appraisal District Board of Directors. All the Board members congratulated Mr. Whitwell for his commitment and service to the Board. Mr. Villarreal advised the Board that the District has a plaque for Mr. Carle Storey also but since he was absent for the meeting, the District will deliver the plaque to him.

For the record Ms. Dora A. Gonzales, Board Member arrived at 2:13 p.m.

ITEM #2 Recognition Mrs. Mary Sobrevilla-Gonzalez for 12 years of service to the La Salle County Appraisal District. Mr. Martin Villarreal, Chief Appraiser, started by recognizing Mrs. Mary Sobrevilla-Gonzalez for her twelve (12) years of service to the La Salle County Appraisal District. He then provided a brief background of Mrs. Sobrevilla-Gonzalez, and thanked her for her dedication and loyalty to the La Salle County Appraisal District. Mr. Villarreal then presented Mrs. Sobrevilla-Gonzalez with a plaque in recognition for her commitment and loyalty to the La Salle County Appraisal District. Mrs. Sobrevilla-Gonzalez stated that it was a pleasure to have served the La Salle Appraisal District and the community. All the Board members thanked Mrs. Mary Sobrevilla-Gonzalez for her commitment and service to the La Salle County Appraisal District.

For the record Mr. Robert J. Peregoy, Deputy Chief Appraiser, arrived at 2:25 p.m.

ITEM #3 Communications. Mr. Martin Villarreal, Chief Appraiser, began his presentation by advising the Board that the financial report through October 31, 2019 were provided for informational basis only, and would be brought back at the next Board meeting for formal approval.

Mr. Villarreal then proceeded to the Chief Appraiser's Report, and handed the floor over to Mr. Charles Williams from Wardlaw Appraisal Group who then provided the Board with a brief presentation of the Mineral Appraisal Activities. Mr. Williams advised the Board that La Salle County's Oil and Gas Appraisal will decrease by 13% compared to the last year's values. Mr. Williams then provided the Board with information pertaining to the mineral supplements statistical data within the La Salle County. After a brief discussion, Mr. Williams called for questions, to which there were none.

Mr. Villarreal then introduced Mr. Ravinder Rawat, GIS Director, who then provided the Board with a brief summary of the Ownership Conveyances. Mr. Rawat provided the Board with information regarding the deed processing and ownership transfer status reports for the year 2018 and 2019. After a brief discussion, Mr. Rawat called for questions, to which there were none.

Mr. Villarreal continued by advising the Board that the Chief Appraiser's Eligibility submission has been delivered to the Texas Comptroller pursuant to Section 6.05 (c) of the Texas Property Tax Code. He further provided the Board with information regarding the upcoming Texas Association of Appraisal District (TAAD) Conference, which will be held in Dallas, Tx from February 23rd, 2020 through February 26th, 2020. He asked the Board to contact Administration in case any Board Member would like to attend the conference, so that Administration can make the necessary accommodations. Mr. Villarreal then guided the Board to meetings and presentations report, and handed the floor to Mr. Robert Peregoy, Deputy Chief Appraiser. Mr. Peregoy began his presentation with a brief overview of the District's

Agricultural Appraisal Advisory Board (AAAB) meeting held on November 20, 2019. He also provided the Board with copies of the information provided at the AAAB meetings for the Board's review and consideration. Mr. Peregoy then called for questions, to which there were none.

D. DISCUSSION/ACTION ITEMS

ITEM #1 Approval of the Minutes for October 29, 2019 Board Meeting. Motion to approve by Mr. Deonicio Ramirez, Jr., Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #2 Approval of the District's Year 2019 Financial Reports through September 30, 2019. Motion to approve by Mr. Alfredo Zamora, Jr., Board Member; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #3 Approval, by resolution, of the Appraisal Review Board members for the 2020-2021 year term. Motion to appoint Thomas Pena, Jose Garcia, and John Barnes, to the Appraisal Review Board for a two (2) year term beginning on January 1, 2020 through December 31, 2021 by Ms. Elizabeth Martinez, Board Vice-Chairwoman; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #4 Approval, by resolution, of the Agricultural Appraisal Advisory Board members for the 2020-2021 year term. Motion to appoint Charles V. Brown, III, for the purpose of establishing staggered terms of two (2) years' and Michael Whitwell, to the Agricultural Appraisal Advisory Board for the term beginning January 1, 2020 through December 31, 2021 by Ms. Elizabeth Martinez, Board Vice-Chairwoman; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent. Abstain by Mr. Michael Whitwell, Board Chairman.**

ITEM #5 Approval of percentages for the Wildlife Management as per H.B. 3123. Motion to approve the Wildlife Management tract not included in a Wildlife Association or endangered species percentage of acreage at 96%, the Wildlife Management Association percentage of acreage at 94%, and the habitat for endangered species percentage of acreage at 94% by Mr. Deonicio Ramirez, Jr., Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #6 Discussion and possible action to approve the La Salle CAD Personal Policy Manual Chapter 23- Disaster Recovery Plan. Motion to approve the La Salle CAD Personal Policy Manual Chapter 23- Disaster Recovery Plan, with the recommendation from the Board to add Encinal Police Department, update the Board of Directors contact information and to get copies of the Emergency Plans from the La Salle County, City of Cotulla, and City of Encinal by Mr. Alfredo Zamora, Jr., Board Member; second by Ms. Elizabeth Martinez, Board Vice-Chairwoman. **Motion carried with unanimous consent.**

ITEM #7 Discussion and possible action, by resolution, to approve the Stockmen National Bank Depository Services Contract Extension for years 2020-2021. Motion to approve the Stockmen National Bank Depository Services Contract Extension for a term of two (2) years beginning January 1, 2020 through December 31, 2021, including the addition of positive pay security services and

authorize Norma Maldonado, Business Finance Manager, to access the bank's online system to conduct transactions on behalf of the District by Ms. Elizabeth Martinez, Board Vice-Chairwoman; second by Mr. Deonicio Ramirez, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #8 Discussion and possible action to authorize the reimbursement of salary payment to Webb County Appraisal District in the amount of \$8,882.04 for the Ownership Conveyance Project. Motion to approve and authorize the reimbursement of salary payment to Webb County Appraisal District in the amount of \$8,882.04 for the Ownership Conveyance Project by Ms. Elizabeth Martinez, Board Vice-Chairwoman; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #9 Discussion and possible action to approve Budget Amendment 2019-1, line item fund transfer in the total amount of \$1,000 from 590.20 Electricity to 590.10 Telephone Services/Internet. Motion to approve by Mr. Deonicio Ramirez, Jr., Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

E. OTHER BUSINESS AND ADJOURNMENT

ITEM #1 Next Board Meeting Date: It was established that the District will contact the Board in January 2020 to schedule the next Board meeting.

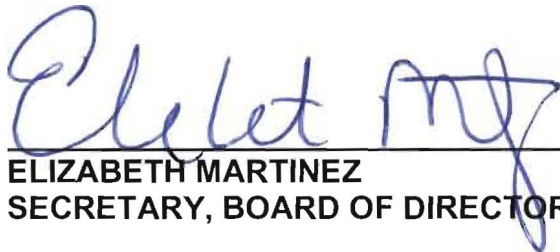
ITEM #2 Adjournment: Motion to adjourn by Mr. Deonicio Ramirez, Jr., Board Member; second by Ms. Elizabeth Martinez, Board Vice-Chairwoman. **Motion carried with unanimous consent.**

ADJOURN TIME: 3:55 P.M.

APPROVED THIS 23RD DAY OF JANUARY, 2020



**DEONICIO RAMIREZ JR.
CHAIRMAN, BOARD OF DIRECTORS**



**ELIZABETH MARTINEZ
SECRETARY, BOARD OF DIRECTORS**