

LA SALLE COUNTY APPRAISAL DISTRICT  
204 NORTHEAST LANE  
COTULLA, TEXAS 78014  
PHONE: (830) 879-4756 FAX: (830) 879-4067

**MINUTES**  
**BOARD OF DIRECTORS**  
**October 28, 2020**

**A. MEETING CALLED TO ORDER**

The La Salle County Appraisal District Board of Directors convened for a regular called meeting on District business on Wednesday, October 28, 2020 via GoToMeeting Telephone/Video conference.

**Board Chairman Deonicio Ramirez, Jr. called the meeting to order at 1:52 p.m.** Mr. Deonicio Ramirez, Jr., Chairman, called the roll. Members present were Deonicio Ramirez, Jr., Rene R. Barrientos, Dora A. Gonzales and Scott Reese. Board member, Elizabeth Martinez, called to be excused from the Board meeting and Mr. Alfredo Zamora, Jr. advised that he will be in shortly. Board Member absent was Elizabeth Martinez. **A quorum was established.**

**Motion to excuse Board Member Mr. Alfredo Zamora, Jr., and Ms. Elizabeth Martinez.** Motion to excuse by Scott Reese, Board Member; Second by Mr. Rene Barrientos, Vice-Chairman. **Motion carried with unanimous consent.**

**Pledge of Allegiance was led by Board Chairman Deonicio Ramirez, Jr.**

Martin Villarreal, Chief Appraiser, proceeded to recognize the Appraisal District 's staff. They were Robert J. Peregoy, Deputy Chief Appraiser, Norma Maldonado, Business/Finance Manager, Ismael Ramirez, Analyst/Commercial Real Property Supervisor, Irma Ramirez, Administrative Assistant, and Thomas Gonzalez, Appraisal/Real Property Operations Coordinator.

**B. PUBLIC COMMENTS**

Mr. Deonicio Ramirez, Jr., Board Chairman, called for public comments, to which there were none.

**C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

**ITEM #1 Communications.** Mr. Martin Villarreal, Chief Appraiser, began his presentation by advising the Board that the financial reports through September 30, 2020, were being provided for informational purposes only, and would be brought back at the next Board meeting for formal approval.

**For the record Mr. Alfredo Zamora, Jr., Board Member arrived at 1:56 p.m.**

Mr. Villarreal then proceeded with the Chief Appraiser's Report, and guided the Board to the 2020 Mass Appraisal Summary Update, and handed the floor to Mr. Robert J. Peregoy, Deputy Chief Appraiser. Mr. Peregoy began his presentation with a brief overview of the District's 2020 Mass Appraisal Summary report. He advised the Board that the District has completed this report in accordance with the Uniform Standards of Professional Appraisal Practice (USPAP). He then briefly summarized the scope of work performed by the District's staff, and provided information pertaining to the various departmental work activities and accomplishments for the appraisal year 2020. Mr. Peregoy concluded his presentation by commending the District's staff for their hard work and dedication, and called for questions; to which there were none.

Mr. Villarreal then guided the Board to the section of the report pertaining to the appointments to the Appraisal Review Board (ARB) members for the year 2021-2022 term. He informed the Board that there are two (2) positions currently held by Mr. Ricardo Garza, and Mr. Mark Mattingly whose terms will expire on December 31, 2020. Mr. Villarreal advised the Board that Mr. Mark Mattingly recently resigned from his position for family and personal reasons. He made a recommendation to the Board to consider reappointing Mr. Ricardo Garza, and nominate potential candidates to fill in for Mr. Mark Mattingly's position for the year 2021-2022 term. Mr. Villarreal advised the Board that the District has received an application from Mr. Clayton Burns, expressing his interest for appointment to the La Salle County Appraisal Review Board. He then provided the Board a copy of Mr. Burn's application for the Board's review and consideration. Mr. Villarreal advised the Board that he will present an action item at the next Board meeting to

appoint or reappoint members at the Boards discretion. He then called for questions, to which there were none.

Mr. Villarreal then continued by providing the Board with a copy and overview of the meetings and presentations conducted by the District utilizing the GoToMeeting video/telephone conference. In addition, he provided the Board with a summary of the calls and walk-ins for the Boards review.

Mr. Villarreal concluded the report by advising the Board that Chapter 25- Network/Computer Policy has been added to the District's Policy Manual, and provided them with a copy of the same as a first reading for the Board's review and consideration. He then called for questions, to which there were none.

**D. DISCUSSION/ACTION ITEMS**

**ITEM #1 Approval of the minutes for August 26, 2020 Board Meeting:** Motion to approve by Mr. Rene R. Barrientos, Vice-Chairman; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

**ITEM #2 Approval of the District's Year 2020 Financial Reports through July 31, 2020:** Motion to approve by Mr. Alfredo Zamora, Jr., Board Member; second by Mr. Scott Reese, Board Member. **Motion carried with unanimous consent.**

**ITEM #3 Approval of the 2021 Charts of Account for expenditures and financial reporting:** Motion to approve by Mr. Alfredo Zamora, Jr., Board Member; second by Mr. Scott Reese, Board Member. **Motion carried with unanimous consent.**

**ITEM #4 Approval, by resolution, of Agricultural Appraisal Advisory Board members for the 2021 and 2022 year term:** Motion to approve Mr. Charles Winfield, Mr. Thomas Childers, and Mr. Chris Hinojosa IV, by resolution, to the Agricultural Appraisal Advisory Board for the 2021-2022 term by Mr. Scott Reese, Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

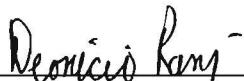
**E. OTHER BUSINESS AND ADJOURNMENT**


**ITEM #1 Next Board Meeting Date:** It was established that the Board would schedule their next Board meeting for Wednesday, December 9, 2020 at 1:30 p.m.. The Board meeting will be conducted via GoToMeeting Video/Telephone conference.

**ITEM #2 Adjournment:** Motion to approve by Mr. Scott Reese, Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

**ADJOURN TIME: 2:24 P.M.**

**APPROVED THIS 9<sup>TH</sup> DAY OF DECEMBER, 2020**

  
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**DEONICIO RAMIREZ, JR.**  
**CHAIRMAN, BOARD OF DIRECTORS**

  
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**ELIZABETH MARTINEZ**  
**SECRETARY, BOARD OF DIRECTORS**