



LA SALLE COUNTY APPRAISAL DISTRICT  
204 NORTHEAST LANE  
COTULLA, TEXAS 78014  
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**MINUTES**  
**BOARD OF DIRECTORS**  
**December 9, 2020**

**A. MEETING CALLED TO ORDER**

*The La Salle County Appraisal District Board of Directors convened for a regular called meeting on District business on Wednesday, December 9, 2020, via GoToMeeting Telephone/Video conference.*

**Board Chairman Deonicio Ramirez, Jr. called the meeting to order at 1:37 p.m. Mr. Deonicio Ramirez, Jr., Chairman, called the roll. Members present were Deonicio Ramirez, Jr., Rene R. Barrientos, Elizabeth Martinez, and Alfredo Zamora, Jr. Board Members absent were Dora A. Gonzales and Scott Reese. A quorum was established.**

**Motion to excuse Board Member Ms. Dora A. Gonzales and Mr. Scott Reese. Motion to excuse by Rene R. Barrientos, Vice-Chairman; Second by Ms. Elizabeth Martinez, Board Secretary. Motion carried with unanimous consent.**

**Pledge of Allegiance was led by Board Chairman Deonicio Ramirez, Jr.**

*Martin Villarreal, Chief Appraiser, proceeded to recognize the Appraisal District 's staff. They were Robert J. Peregoy, Deputy Chief Appraiser, Norma Maldonado, Business/Finance Manager, Ravinder Rawat, GIS Director, and Irma Ramirez, Administrative Assistant. Also attending were Kevin Beers from Pictometry and Juan Jose Garza from Canales, Garza & Baum, PLLC Audit Firm.*

**B. PUBLIC COMMENTS**

*Mr. Deonicio Ramirez, Jr., Board Chairman, called for public comments, to which there were none.*

*Mr. Martin Villarreal, Chief Appraiser, asked the Board to change the order of the agenda by taking action first on Item #3 Approval and Presentation of the Financial Audit for Year Ending 2019 by Canales, Garza & Baum, PLLC. All Board Members present did not object to moving up Discussion/Action Item #3.*

**C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS**

**ITEM #1 Communications.** *Mr. Martin Villarreal, Chief Appraiser, began his presentation by advising the Board that the financial reports through October 31, 2020, were being provided for informational purposes only and would be brought back at the next Board meeting for formal approval.*

*Mr. Villarreal then proceeded with the Chief Appraiser's Report. He advised the Board that the Chief Appraiser's Eligibility submission has been delivered to the Texas Comptroller pursuant to Section 6.05 (c) of the Texas Property Tax Code. He further provided the Board with information regarding the upcoming Texas Association of Appraisal District (TAAD) Conference, which will be held in Austin, Tx, from February 21, 2021, through February 24, 2021. Mr. Villarreal asked the Board to contact District's Administration if any board member wishes to attend the conference so we can make the necessary accommodations. Mr. Villarreal then continued by providing the Board with a copy and overview of the District's meetings and presentations utilizing the GoToMeeting video/telephone conference. Additionally, he provided the Board with a summary of the calls and walk-ins summary report for the Board's review. Mr. Villarreal concluded his presentation by calling for questions, to which there were none.*

**D. CLOSED SESSION**

*The Board convened in Closed Session at 1:58 p.m. as authorized by the Texas Government Code, Chapter 551, et. seq. (Texas Government Code 551.074 Discussion of Personnel)*

1. 551.074 Discussion of Personnel

- a. Discussion, including consultation with legal counsel, regarding Chief Appraiser's Evaluation.

No Action was taken.

## **E. OPEN SESSION**

The Board reconvened in Open Session at 2:26 p.m. and took action on items discussed in Closed Session.

1. Motion by Mr. Rene R. Barrientos, Vice-Chairman, to approve the Chief Appraiser 2020 Evaluation as discussed in Closed Session; Second by Mr. Alfredo Zamora, Jr. Board Members. **Motion Carried with Unanimous Consent.**

## **F. DISCUSSION/ACTION ITEMS**

**ITEM #1 Approval of the minutes for October 28, 2020 Board Meeting:** Motion to approve by Ms. Elizabeth Martinez, Board Secretary; second by Mr. Rene R. Barrientos, Vice-Chairman. **Motion carried with unanimous consent.**

**ITEM #2 Approval of the District's Year 2020 Financial Reports through September 30, 2020:** Motion to approve by Ms. Elizabeth Martinez, Board Secretary; second by Mr. Rene R. Barrientos, Vice-Chairman. **Motion carried with unanimous consent.**

**ITEM #3 Approval and Presentation of the Financial Audit for Year Ending 2019 by Canales, Garza & Baum, PLLC:** Mr. Juan J. Garza of Canales, Garza & Baum, PLLC Audit Firm, provided the Board with a presentation regarding the District's financial audit for Year-End 2019. Motion to approve by Mr. Alfredo Zamora, Jr., Board Member; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

**ITEM #4 Approval, by resolution, of Appraisal Review Board members for the 2021 and 2022 year Term:** Motion to approve the reappointment of Mr. Ricardo Garza and appointment of Mr. Clayton Burns, by resolution, to the Appraisal Review Board for the 2021-2022 term by Mr. Rene R. Barrientos, Vice-Chairman; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

**ITEM #5 Approval of addition to the LSCAD Personnel Policy Manual Chapter 25-Network/Computer Policy:** Motion to approve by Mr. Rene R. Barrientos, Vice-Chairman; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

**ITEM #6 Discussion and possible action to approve LSCAD Annual Investment Policy:** Motion to approve by Mr. Rene R. Barrientos, Vice-Chairman; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

**ITEM #7 Discussion and possible action to approve Qualified Training Institutions and Authorized Investment Financial Institutions and Agents in accordance with LSCAD Investment Policy:** Motion to approve by Ms. Elizabeth Martinez, Board Secretary; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

**ITEM #8 Discussion and possible action to approve a vendor for Digital Geo-Referenced Oblique Aerial Imagery Solution Service for the County of La Salle:** Mr. Martin Villarreal, Chief Appraiser, advised the Board that in the year 2014 the District agreed to purchase three (3) flights over a six-year span, from Pictometry International Corporation, for aerial photography services that expired on September 2020. Upon briefly providing an overview of the District's Request for Proposal responses, Administration recommended awarding the Digital Geo-Referenced Oblique Aerial Imagery Solution for three (3) biennial flights for \$393,630 and to authorize the Chief Appraiser and Board Officers to negotiate, finalize and execute all necessary documents. Mr. Villarreal reminded the board that the purchase of this product is for three (3) flights that will commence upon approval and execution of the contract. After a brief discussion, Mr. Villarreal introduced Mr. Kevin Beers and Mr. Stephen Ross from PIC. Motion to approve by Mr. Rene R. Barrientos, Vice-Chairman; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

**E. OTHER BUSINESS AND ADJOURNMENT**

**ITEM #1** *Next Board Meeting Date: It was established that the Board would schedule their next Board meeting for Wednesday, January 27, 2021, at 1:30 p.m. The Board meeting will be conducted via GoToMeeting Video/Telephone conference.*

**ITEM #2** **Adjournment:** *Motion to approve by Ms. Elizabeth Martinez, Board Secretary; second by Mr. Rene R. Barrientos, Vice-Chairman. **Motion carried with unanimous consent.***

**ADJOURN TIME: 2:55 p.m.**

**APPROVED THIS 4<sup>TH</sup> DAY OF MARCH, 2021**



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**DEONICIO RAMIREZ, JR.**  
**CHAIRMAN, BOARD OF DIRECTORS**



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**ELIZABETH MARTINEZ**  
**SECRETARY, BOARD OF DIRECTORS**