LA SALLE COUNTY APPRAISAL DISTRICT
204 NORTHEAST LANE
COTULLA, TEXAS 78014
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MINUTES
BOARD OF DIRECTORS
December 8, 2021

A. MEETING CALLED TO ORDER

The La Salle County Appraisal District Board of Directors convened for a regular called meeting on District's business on Wednesday, December 8, 2021, at La Salle County Appraisal District's Board Room located at 204 Northeast Lane St. Cotulla, Texas 78014.

Board Chairman Deonicio Ramirez, Jr. called the meeting to order at 9:35 a.m. Mr. Deonicio Ramirez, Jr., Chairman, called the roll. Members present were Deonicio Ramirez, Jr., Rene R. Barrientos, Elizabeth Martinez, Alfredo Zamora, Jr., Dora A. Gonzales, and Scott Reese. **A quorum was established.**

Pledge of Allegiance was led by Board Chairman Deonicio Ramirez, Jr.

Martin Villarreal, Chief Appraiser, proceeded to recognize the Appraisal District's staff present. They were Robert J. Peregoy, Deputy Chief Appraiser, Roxanne Frausto, ARB Clerk, Ravinder Rawat, GIS Director, Norma Maldonado, Business/Finance Manager, Irma Ramirez, Administrative Assistant, and Diana Martinez, Webb CAD Data Management/ARB Specialist. Also attending was Mr. Juan Jose Garza, from Canales, Garza & Baum, PLLC Audit Firm.

B. PUBLIC COMMENTS

Mr. Deonicio Ramirez, Jr., Board Chairman, called for public comments, to which there were none.

C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS

ITEM #1 Communications. Mr. Martin Villarreal, Chief Appraiser, began his presentation by guiding the Board to the financials through October 31, 2021. He stated that the financials had been provided for informational purposes only, and no formal action is needed at this time as these items would be brought back at the next Board meeting for formal approval.

Mr. Villarreal then proceeded with the Chief Appraiser's Report. He provided the Board with information on the upcoming Texas Association of Appraisal District (TAAD) Conference, which will be held in Grapevine, Tx, from February 6, 2022, through February 9, 2022. He requested that the board contact staff if any Board Member would like to attend so the District can make the necessary accommodations. Mr. Villarreal concluded by calling for questions, to which there were none.

Mr. Villarreal then proceeded with the Chief Appraiser's Report and provided the Board with a copy of the calls and walk-in reports for the Board's review and consideration. Mr. Villarreal concluded by calling for questions, to which there were none.

Mr. Martin Villarreal, Chief Appraiser, asked the Board if Item F. Discussion/Action Item number three Approval and Presentation of Financial Audit for Year Ending 2020 by Canales, Garza & Baum, PLLC could be moved up on the agenda. The Board approved to move up Item F. Discussion/Action Item number three Approval and Presentation of Financial Audit for Year Ending 2020 by Canales, Garza & Baum, PLLC.

F. DISCUSSION/ACTION ITEMS

ITEM #3 Approval and Presentation of the Financial Audit for Year Ending 2020 by Canales, Garza & Baum, PLLC: Mr. Juan J. Garza of Canales, Garza & Baum, PLLC Audit Firm, provided with a presentation regarding the audit for Year Ending 2020. Motion by Mr. Rene R. Barrientos, Board Vice-Chairman; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

D. CLOSED SESSION

The Board convened in Closed Session at 9:46 a.m. as authorized by the Texas Government Code, Chapter 551, et. seq. (Texas Government Code 551.074 Discussion of Personnel)

a. 551.074 Discussion of Personnel

1. Discussion regarding Chief Appraiser's Evaluation.

No Action was taken.

E. OPEN SESSION

The Board reconvened in Open Session at 10:16 a.m. and took action on items discussed in Closed Session.

1. Discussion and possible action regarding approval of Chief Appraiser's Evaluation. The Chief Appraiser 2021 Evaluation was completed and discussed in Closed Session. **No Action was taken.**

For the record, Mr. Rene Barrientos left Board Meeting at 10:07 a.m.

F. DISCUSSION/ACTION ITEMS

ITEM #1 Approval of the minutes for November 17, 2021 Board Meeting: Motion to approve by Mr. Scott Reese, Board Member; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #2 Approval of the District's Year 2021 Financial Reports through September 30, 2021: Motion to approve by Ms. Elizabeth Martinez, Board Secretary; second by Mr. Alfredo Zamora, Jr., Board Member. **Motion carried with unanimous consent.**

ITEM #3 For the record, this item was moved up on the agenda and approved earlier in the meeting.

G. OTHER BUSINESS AND ADJOURNMENT

ITEM #1 Next Board Meeting Date: It was established that the District would contact the Board members to schedule their next Board meeting to be held in January 2022.

ITEM #2 Adjournment: Motion to approve by Mr. Scott Reese, Board Member; second by Ms. Elizabeth Martinez, Board Secretary. **Motion carried with unanimous consent.**

ADJOURN TIME: 10:18 a.m.

APPROVED THIS 18TH DAY OF JANUARY, 2022

DEONICIO RAMIREZ, JR.
CHAIRMAN, BOARD OF DIRECTORS

ELIZABETH MARTINEZ
SECRETARY, BOARD OF DIRECTORS