



**LA SALLE COUNTY APPRAISAL DISTRICT
204 NORTHEAST LANE
COTULLA, TEXAS 78014
PHONE: (830) 879-4756 FAX: (830) 879-4067**

BOARD OF DIRECTORS MEETING

Tuesday, March 7, 2023; 1:30 p.m.

Welhausen School; 204 N. E. Lane St.; Cotulla, Texas 78014

AGENDA

CALL TO ORDER, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND GOVERNANCE BUSINESS

A. MEETING CALLED TO ORDER

1. Roll Call and the Recording of Members Present – Declaration of Quorum Present
2. Pledge of Allegiance to the U.S. Flag
3. Recording of Executive Director and Staff Members present

B. PUBLIC/CITIZEN'S COMMENTS

1. The public will be allowed to comment at the beginning of the meeting during Public/Citizen's Comments. The speaker must first sign up on the Public/Citizen's comment sign-in sheet and briefly describe the subject matter. The public may comment on any agenda item listed.

When a speaker is first addressing the Board, he/she must indicate what agenda item the speaker will be commenting on or whether he/she desires to comment on other public matters. Comments are limited to three (3) minutes per speaker, except that non-English speakers who require a translator will be limited to six (6) minutes. The presiding officer or designee may modify or waive these time limits as appropriate. The timekeeper will inform the speaker when they have one remaining minute.

According to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of the policy or a statement of specific factual information. Please refrain from mentioning any employee's name. Complaints or criticism regarding an employee's duties or responsibilities should be directed through the appropriate grievance policy. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve the matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before coming to the Board.

C. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS

1. Communications:
 - a. Financial Report through December 31, 2022
 - b. Financial Report through January, 31, 2023
 - c. Chief Appraiser's Report
 1. Update on the 2023 Oil and Gas Mineral Appraisal
 2. Update on the 2023 Appraisal Activities
 3. Update on the 2022 Method Assistance Program (MAP) Audit Results
 4. Update on the Proposed District Relocation and Possible Real Estate Transfer with La Salle County
 5. Report on Meetings / Presentations
 - Appraisal Review Board Meetings- January through February, 2023
 6. Walk-Ins Summary Report (January & February)
 7. Advertisements / Public Service Announcements
 - 2023 Low Income Housing Capitalization Rate
 - Remember To Render! Taxable Property Rendition Forms Are Due April 17

D. CLOSED SESSION

1. The Board will convene in Closed Session as authorized by the Texas Government Code, Chapter 551, et. seq. (Texas Government Code 551.071 Consultation with Legal Counsel/551.074 Discussion of Personnel)

- a. 551.071 Consultation with Legal Counsel
- b. 551.074 Discussion of Personnel
 - 1. Discussion, including consultation with legal counsel, regarding Chief Appraiser's Evaluation.
 - 2. Discussion, including consultation with legal counsel, regarding modification of Chief Appraiser's Employment contract.

E. OPEN SESSION

- 1. The Board will reconvene in Open Session and take appropriate action, if any, on items discussed in Closed Session.
 - a. Discussion and possible action regarding approval of Chief Appraiser's Evaluation.
 - b. Discussion and possible action regarding approval of modification to Chief Appraiser's Employment Contract.

F. DISCUSSION/ACTION ITEMS

- 1. Approval of the Minutes for January 18, 2023 Board Meeting.
- 2. Approval of the District's Year 2022 Financial Reports through November 30, 2022.
- 3. Discussion and possible action to authorize the Chief Appraiser to issue a Request for Qualifications for Architecture Services associated with the location of the new Appraisal District Facility.
- 4. Discussion and possible action to authorize the Chief Appraiser to issue a Request for Proposals for the construction of the new Appraisal District Facility.
- 5. Discussion and possible action to authorize the Chief Appraiser to issue a Request for Proposals for Paving Services for the new Appraisal District Facility.

G. OTHER BUSINESS AND ADJOURNMENT

- 1. Next Board Meeting Date
- 2. Adjournment


The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for persons with disabilities, special assistance or interpretive services must be made at least 48 hours prior to the scheduled time of this meeting. Please call the Administrative office of the Appraisal District at (830) 879-4756 for further information.

CERTIFICATE OF POSTING

I, Jodie Cantu, Appraiser of the La Salle County Appraisal District, do hereby certify that on the 3rd day of March, 2023, by 5:00 p.m. this Notice of Board of Directors Meeting was posted at the District's Office, located at 204 N. E. Lane St.; Cotulla, Texas 78014.

This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.



Jodie Cantu
Appraiser