

**APPRAISAL REVIEW BOARD  
LA SALLE APPRAISAL DISTRICT  
LA SALLE, TEXAS**

**NOTICE OF PUBLIC MEETING OF  
THE APPRAISAL REVIEW BOARD**

Notice is hereby given that a public meeting of the La Salle County Appraisal Review Board will convene at **9:00 a.m., Thursday, February 8, 2024** at the La Salle County Appraisal District Office at 204 NE Lane, Cotulla, Texas.

Time: \_\_\_\_\_

**I. CALL TO ORDER**

- A. Call meeting to order.
- B. Pledge of Allegiance to the U.S. Flag and Prayer.

**II. OATH OF OFFICE AND APPOINTMENT ITEMS**

- A. Administrative Judge's ARB appointments for the 2024-2025 Term.

- Thomas Pena
- Jose Garcia, Jr.
- John Barnes

- B. Administer Oath of Office to Appraisal Review Board members for the 2024-2025 term beginning January 9, 2024 and ending December 31, 2025.

- Thomas Pena
- Jose Garcia, Jr.
- John Barnes

- C. Administrative Judge's appointments for Board Chairman and Secretary for a term of one year beginning January 9, 2024 and ending December 31, 2024.

- Thomas Pena – Chairman
- Shital Patel – Secretary

- D. Board Action to appoint and approve Vice-Chairman for a term of one year beginning January 9, 2024 and ending December 31, 2024.

- Vice-Chairman – 2024 Year Term

**III. ROLL CALL AND RECORDING OF MEMBERS**

- A. Roll Call and the Recording of Members Present – Declaration of quorum.
- B. Recording of Staff Members Present.

**IV. RECOGNITIONS, ANNOUNCEMENTS AND PUBLIC COMMENTS**

- A. Announcements from the Chairman and Appraisal District Office.
- B. Public Comments.

**V. DISCUSSION AND ACTION ITEMS**

- A. In accordance with provisions of the Texas Property Tax Code:

1. Hear and determine filed protests on 2023, and prior appraisal years, and/or approve ARB panel recommendations.
2. Hear "good cause" appeals on late filed protests to determine on the merits of the case whether a hearing will be scheduled.
3. Declaration of No Shows.
4. Hear and determine motions to approve supplemental appraisal records, late homestead exemption applications; late applications for agricultural use valuation and appraisal roll error corrections for all

appraisal years. Receive supplemental appraisal records for omitted properties submitted for review on all appraisal years.

**VI. COMMUNICATIONS**

A. Such other matters as may be brought before the Board for information or action at a later date.

1. 2023 Annual Review of the ARB By-Laws, Procedures and Taxpayer Information Pamphlet.
  - a. Appraisal Review Board By-Laws Manual
  - b. Property Appraisal Protest and Hearing Procedures
  - c. Appraisal Review Board Procedures Manual
  - d. Appraisal Review Board Taxpayer Information Pamphlet

**VII. OTHER BUSINESS AND ADJOURNMENT**

A. Next Board Meeting:            Date: March 21, 2024      Time: 9:00 a.m.

B. Adjournment:

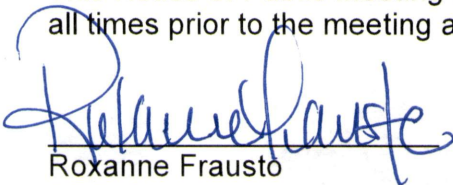
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**REQUESTS FOR ACCOMMODATIONS FOR PERSONS WITH DISABILITIES, SPECIAL ASSISTANCE, INTERPRETIVE SERVICES MUST BE MADE AT LEAST 48 HOURS PRIOR TO THE SCHEDULED TIME OF THIS MEETING. PLEASE CALL THE ADMINISTRATIVE OFFICE OF THE APPRAISAL DISTRICT AT (830) 879-4756 FOR FURTHER INFORMATION.**

**CERTIFICATE OF POSTING**

I, Roxanne Frausto, ARB Clerk of the La Salle County Appraisal, do hereby certify that on the 2<sup>nd</sup> day of February, 2024, by 5:00 p.m. this Notice of Public Meeting was posted at the District's Office, located at 204 NE Lane St., Cotulla, Tx 78014.

This Notice of Public Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.



Roxanne Frausto  
ARB Clerk